

Blue Ox Chapter Presents

Workshop: Time Management and Effective Delegation

Guest Speaker: Jackie Krawczak



Join us for a three-hour workshop on the topic of time management and effective delegation that will challenge participant's thinking. Objectives of this interactive workshop:

- Learn strategies and best practices for effective time management
- Explore delegation and how to handle delegation for the best possible outcomes
- Create a personal plan for improved time management that includes identifying and overcoming potential hurdles to successful implementation
- Practice effective delegations through a hands-on activity

Tuesday, September 10th

Registration and Continental Breakfast 8:30 am

Program 9 AM – Noon

Northland Area Federal Credit Union

Training Room

1161 N Bagley St

Alpena, MI 49707

Cost is \$50 for Blue Ox Chapter Members, / \$60 for those outside the Blue Ox Chapter

****Please RSVP to kalbrecht@awakonfcu.net by September 2nd****

Check made payable to: Blue Ox Chapter of Credit Unions

Awakon Federal Credit Union

c/o/ Kayla Albrecht

1496 West Main Street

Gaylord, MI 49735

Please include: name of credit union, contact person name, phone and email, number of people attending with the check payment.

Questions: Please contact Russ Kotila at 586.242.9410, or email rkotila@awakonfcu.net